

# HOW DO I BUY?

WITH PROCUREMENT SERVICES

**March 4**

**2:00-3:00 Gallery Room, MU**

**March 12**

**8:30-9:30 2532 Vet Med**

**March 17**

**10:00-11:00 198 Parks Library**

**March 26**

**12:30-1:30 101 Design**

**Session will include:**

- New Tools for making purchases and purchasing decisions
- Meeting individually with P-Card, T&H Card and cyBUY Experts

Some things have changed a lot, but some things haven't changed at all. Having trouble keeping track? These information sessions are for ISU Employees who want to know more about making purchases using Iowa State University Funds!

Bring your questions, purchasing scenarios, your notebook, and plan to get to know your fellow employees in Procurement Services. We have a lot to talk about!

**IOWA STATE UNIVERSITY.**  
Procurement Services