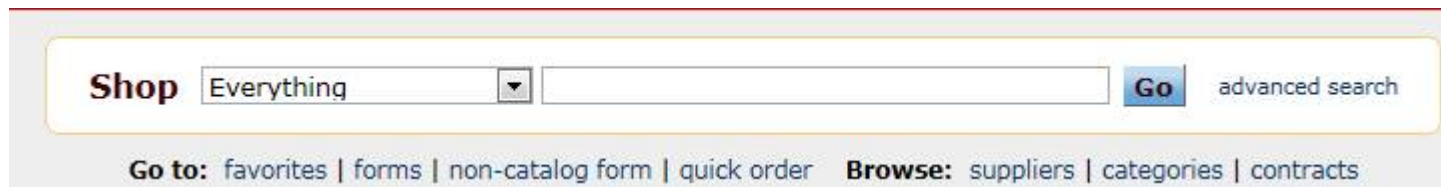


ISU Purchasing Department [PURCH]

From: cyBuy [ITUIS] <cybuy@iastate.edu>
Sent: Tuesday, May 28, 2013 3:00 PM
Subject: Important information about searching on cyBUY

The purchasing department has been reviewing analytics related to searches performed on cyBUY, and the results indicate that a majority of our shoppers are utilizing the “Shop: Everything” box at the top of the page within the marketplace environment (shown below).



While this can be very effective for some items, the results are limited to vendors that have integrated their web catalog with our software supplier. We are working with all suppliers to increase that functionality, but for many items these search results will be incomplete.

If you don't see the results you expect, it may be more effective to go into the supplier catalog(s) that may carry the item. An example would be searching directly in the VWR and Fisher catalogs for scientific items or searching directly in CDWG for computer items. This may be done by simply clicking on the supplier's logo button on the Home/Shop page and performing the search there.

If you have any questions regarding searching on cyBUY or have trouble finding an item that you believe should show up in a search, please contact me for assistance.

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